

EXECUTIVE, RESOURCES AND CONTRACTS POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 3 July 2019

Present:

Councillor Simon Fawthrop (Chairman)
Councillor Christopher Marlow (Vice-Chairman)
Councillors Gareth Allatt, Julian Benington,
David Cartwright QFSM, Ian Dunn, Nicky Dykes,
Robert Evans, Will Harmer, Keith Onslow,
Michael Rutherford, Gary Stevens, Stephen Wells and
Angela Wilkins

Also Present:

Councillor Graham Arthur, Portfolio Holder for Resources,
Commissioning and Contracts Management
Councillor Kira Gabbert , Executive Assistant for
Resources, Commissioning and Contracts Management
Councillor Colin Smith, Leader of the Council

18 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillors Mary Cooke and Russell Mellor. Councillors Gary Stevens and Keith Onslow attended as their respective substitutes.

19 DECLARATIONS OF INTEREST

Councillor Simon Fawthrop declared an interest as an employee of British Telecom.

20 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions were received.

21 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 14 MAY 2019 (EXCLUDING EXEMPT ITEMS)

The minutes of the meeting held on 14th May 2019, were agreed and signed as a correct record.

3 July 2019

A member queried whether it was now possible to access the Contracts Database. The Chairman requested that an update be provided before the Special Meeting due to take place on 30th July 2019.

**22 MATTERS ARISING AND WORK PROGRAMME
 Report CSD19093**

The Committee considered a report setting out matters outstanding from previous meetings and the proposed work plan for 2019/20.

Members noted that information concerning senior staff on interim contracts had been circulated earlier in the day.

A Member suggested that scrutiny of the Leader should take place more than twice a year. In response the Chairman indicated that bi-annual scrutiny was sufficient; the Leader attended most meetings and could respond to any urgent issues that may arise. In addition Members had the opportunity to submit questions at Executive meetings.

RESOLVED: that

- 1. Progress on matters outstanding from previous meetings be noted; and**
- 2. The Work Programme for 2019/20 be noted.**

23 FORWARD PLAN OF KEY DECISIONS

The Committee noted the Forward Plan of Key Decisions covering the period July 2019-October 2019.

**24 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS
 OF THE PUBLIC AND COUNCILLORS ATTENDING THE
 MEETING**

No questions had been received.

**25 RESOURCES, COMMISSIONING AND CONTRACTS
 PORTFOLIO - PRE-DECISION SCRUTINY**

The Committee considered the following reports where the Resources, Contracts and Commissioning Portfolio Holder was recommended to take a decision.

**a TREASURY MANAGEMENT - ANNUAL REPORT 2018/19
 Report FSD19069**

The Committee considered a report summarising treasury management activity during the March quarter, including the Treasury Management Annual

Report for 2018/19, which was required to be reported to Full Council. Investments as at 31st March 2018 totalled £311.6 million and there was no external borrowing.

In response to a question concerning the property portfolio, the Director of Finance highlighted that the Treasury Management Annual report focused on cash investments but that information about the property portfolio could be provided to Members if necessary.

A Member noted that alternative investments were performing well and questioned whether it was time to move more from cash investments into alternative investments. The Director of Finance confirmed that this was being reviewed but a cautious approach was being taken as a result of the current markets.

In response to a question concerning why other Local Authorities would borrow from LB Bromley rather than from the Public Works Loan Board, the Director of Finance reported that to his knowledge the Public Works Loan Board was for longer term borrowing and was more restrictive. It was agreed that a more detailed answer would be provided following the meeting.

RESOLVED: That the Portfolio Holder and Council be recommended to:

- 1. Note the Treasury Management Annual report for 2018/19; and**
- 2. Approve the actual prudential indicators within the report.**

**b BUDGET MONITORING 2019/20 - DRAWDOWN OF CARRY
FORWARDS FROM CENTRAL CONTINGENCY
Report FSD19059**

The Committee considered a report requesting approval for drawdown from the central contingency of underspends carried forward from 2018/19 to be allocated to the Resources, Commissioning and Contract Management Portfolio.

The Chairman expressed concern that GDPR appeared twice under both HR and IT. The Director of Finance agreed to circulate a response from the Head of IT following the meeting.

The Chairman also suggested that the £24,300 for the Biggin Hill Noise Action Plan should be held in contingency until it was required. The Director of Finance confirmed this could be done but that once drawn down there would be rigor in the use of the funding as it could not be released until full details of the use of the funding had been approved by the Portfolio Holder.

RESOLVED: That the Portfolio Holder be recommended to:

3 July 2019

- 1. Agree the drawdown from the Central Contingency of 2018/19 carry forward sums totalling £598.3k as detailed in the report; and**
- 2. Place £24.3k in contingency for the Biggin Hill Noise Action Plan to fund contracted specialist expert acoustic advice if and when it is need.**

**c CONTRACT AWARD: CIVIC CENTRE PROGRAMME AND OFFICE ACCOMMODATION PROPOSALS CONSULTANCY SERVICES
Report DRR19/039**

The Committee considered a Part 1 summary of a report which provided an overview of the tenders received for the consultancy services for works to the Civic Centre and Central Depot. The Part 2 report made recommendations for the award of contract.

RESOLVED: That the Portfolio Holder be recommended to award the Consultancy Services contract in accordance with the recommendations made in the part 2 report.

26 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

The Committee considered the following reports on the Part 1 agenda for the meeting of the Executive on 10th July 2019:

**(6) BUDGET MONITORING 2019/20
Report CSD19119**

The Committee considered the first budget monitoring position for 2019/20 based on expenditure and activity levels up to the end of May 2019. The report also highlighted significant variations which would impact on future years as well as early warnings that could impact on the final year end position.

The Director of Finance noted that growth pressures and the full year effect had to be carefully monitored.

The Chairman highlighted that on the whole the picture was positive and the financial position had been far worse in previous years.

Members noted the significant income received from property investments and requested a report on the performance of property investments at the next meeting.

RESOLVED: That the Executive be recommended to:

- 1. Consider the latest financial position;**

- 2. Note that a projected net overspend on services of £2,084k is forecast based on information as at May 2019;**
- 3. Consider the comments from Chief Officers detailed in Appendix 2 of the report;**
- 4. Note a projected variation of £696k debit from investment income as detailed in sections 3.6 and 3.7 of the report;**
- 5. Note the carry forwards being requested for drawdown as detailed in section 3.3 of the report;**
- 6. Note a projected reduction to the General Fund balance of £2,788k as detailed in section 3.4 of the report;**
- 7. Note the full year cost pressures of £3.7m as detailed in section 3.5 of the report;**
- 8. Agree to the release of £70k from the 2019/20 Central Contingency relating to street lighting costs as detailed in para. 3.2.2 of the report;**
- 9. Agree to the release of £52k from the 2019/20 Central Contingency relating to additional Exchequer and TFM contract costs as detailed in para. 3.2.4 of the report;**
- 10. Agree to the release of £584k credit from the 2019/20 Central Contingency relating to savings allocated to the review of staffing as detailed in para. 3.2.5 of the report;**
- 11. Note the return to the Central Contingency of £898k as detailed in para. 3.2.6 of the report;**
- 12. Agree to allocate £900k from the Health and Social Care Initiative Reserve to support additional Children's Social Care costs as detailed in para 3.10 of the report;**
- 13. Recommend to Council that £1m transferred from the Health and Social Care Initiative Reserve to support the BCCG with their transformation plan for 2019/20 as detailed in para. 3.10 of the report;**
- 14. Identify any issues that should be referred to individual Portfolio Holders for further action.**

**(7) CAPITAL PROGRAMME MONITORING – 1ST QUARTER 2019/20
Report FSD19067**

The Committee considered the current position on capital expenditure and receipts following the 1st quarter of 2019/20. The report also sought the Executive's approval to a revised Capital Programme.

RESOLVED: That Executive be recommended to:

- 1. Note the report, including a total rephrasing of £45,868k from 2019/20 into future years, and agree a revised Capital Programme;**
- 2. Approve the following amendments to the Capital Programme:**
 - (i) Deletion of the £391k residual balance on the Beacon House Refurbishment scheme and increase of £391k to the Basic Need scheme as detailed in paragraph 3.3.2;**
 - (ii) Deletion of £40k from the Phoenix Centre scheme as detailed in paragraph 3.3.3;**
 - (iii) Addition of £239k for the Devolved Formula Capital 19/20 scheme as detailed in paragraph 3.3.4; and**
 - (iv) Increase of £16k for the Banbury House Demolition/Site Preparation scheme as detailed in paragraph 3.3.5.**
- 3. Note that a report elsewhere on the Executive agenda requests the addition of £1.5m to the Capital Programme for Boiler Plant Works;**
- 4. Note that a report elsewhere on the Executive agenda requests the addition of £6.0m to the Capital Programme for the provision of modular homes as detailed in paragraph 3.3.6 of the report; and**
- 5. Recommend that Council agrees an increase of £1,922k on Transport for London (TfL) funded Traffic and Highways schemes as detailed in paragraph 3.3.1 of the report.**

**(8) CENTRAL LIBRARY/CHURCHILL THEATRE DEFECTIVE TILING:
REQUEST FOR ADDITIONAL FUNDING
Report DRR19/037**

The Committee considered a report seeking additional funding to enable works on the Central Library/Churchill Theatre tiling to proceed.

RESOLVED: That the Executive be recommended to:

- 1. Approve additional funding of £110k from the earmarked reserve for the Infrastructure Investment Fund to undertake the temporary works.**

- 2. Agree that call in should not be applicable to allow the purchase order to be raised immediately so that there is sufficient lead-in time for commencement of the work prior to the expiry of the extant planning permission.**

**(9) REPLACEMENT OF THE DISTRICT HEATING SYSTEM BOILERS
AND RELATED WORKS TO WALNUTS LEISURE CENTRE
Report DRR19/038**

The Committee considered a report requesting the funding to carry out essential replacement of the boilers at the Walnuts Leisure Centre to prevent total breakdown. In addition associated repairs to the secondary heating plant at the Walnuts Leisure Centre were also required.

RESOLVED: That the Executive be recommended to:

- 1. Approve funding in the sum of £1.5m from capital receipts to carry out the works outlined in this report and add the scheme to the Capital Programme, subject to agreement of Full Council.**
- 2. Approve the procurement proposals outlined in sections 3.14 to 3.17 in the report.**
- 3. Grant delegated authority to the Director of Regeneration to approve variations using the contingency; and**
- 4. Grant delegated authority to the Director of Regeneration to finalise the contributions from leaseholders which would reduce the net cost to the Council of this scheme.**

**(15) TRANSFORMING BROMLEY
Report CSD19108**

The Committee considered a report providing an overview of the Transforming Bromley roadmap for 2019 – 2023, which set out the organisation's strategic priorities to improve outcomes for residents over the next four years. The roadmap set out the principles of the Transformation Programme, a four-year programme formed of six cross-cutting work streams that would deliver transformation options to address the organisation's emerging budget gap of £31.7m by 2022/23, as well as addressing identified growth pressures affecting service delivery. The report also set out the eight strategic priorities of the Roadmap alongside the Transformation Programme.

The Chief Executive noted that the covering report provided the context to the Transformation Programme, whilst the Roadmap provided the details

3 July 2019

surrounding the development of proposals for managing the budget gap of £32m in 4 years.

The Vice-Chairman expressed concern around the fact that whilst there were firm proposals for managing pressures in the Housing and Environment directorates, the two directorates responsible for the majority of spend across the Council (Children's Services and Adults Social Care) had as yet not provided detailed proposals for delivering savings. In response, the Interim Chief Executive highlighted that the Transformation Programme had been launched in April 2019 and as such the Council was three months into a 4 year programme. In relation to service transformation in Adult Social Care, officers were awaiting the Government's Adult Social Care Green Paper which could have implications for the approach to service delivery in Adult Social Care.

The Chairman noted that the energy and enthusiasm that had been brought to service redesign in the Housing directorate was refreshing. The Chairman stressed the importance of ensuring this level of energy and enthusiasm across all directorates. In order to deliver savings of £32m in 4 years the Council would need to identify savings in the region of £40m-£42m as it was likely that not all the savings identified could be achieved. In response the Interim Chief Executive provided assurances that all work streams were working at the same pace and with the same rigor as the Housing work stream. There was innovative thinking and proposals would be presented, through the Transformation Board, in due course.

In response to a question, the Interim Chief Executive confirmed that the Corporate Transformation Team was reaching out to other Local Authorities across the Country to identify and learn from best practice.

The Interim Chief Executive also highlighted that the fact that some directorates were responsible for delivering statutory responsibilities should not be a barrier to delivering savings. As long as service redesign was approached sensitively and carefully savings could be delivered. What was important was ensuring that the right services were delivered to the right people at the right time. The Chairman suggested that it may be helpful for individual PDS Committee to review the statutory services in their areas and to understand the thresholds and statutory requirements.

The Interim Chief Executive highlighted the success of the recently formed specialist Early Intervention Team. The Team carried a caseload of approximately 40 children and young people and delivered specific and targeted early intervention. Currently the cost of the Team was less than £200,000 however it was anticipated that the work being done by the Team could deliver savings in the region of £600,000-£700,000. It would take time for the results and key outcomes for this cohort of 40 children and young people to be realised but this was exactly the type of service transformation needed. Similar work in terms of early intervention was also being delivered within Adult Social Care through Integrated Care Networks.

In response to a question concerning recruitment to the posts currently filled by Interim Directors, the Interim Chief Executive highlighted that the interim Directors had brought new ideas and energy to their directorates. As services stabilised there would be a need to go out to the market to recruit permanent staff but the Interim arrangements had worked well.

The Interim Chief Executive, in relation to questions surrounding the risks around failure to deliver the required service transformation, highlighted that the Transformation Programme was not about 'salami slicing' budgets. It was about identifying how and why some local authorities were able to deliver services for lower unit costs. It was also about identifying how services could be delivered more efficiently and effectively, and about managing the needs of residents differently. That was why there was a need to proceed with caution and take time to identify the most appropriate savings. The Transformation Programme was not about taking easy options but instead identifying what could be done to continue to provide quality services at a lower cost. The reality was that there may be a need to spend more in order to deliver bigger savings in the future.

The Chairman noted that there was money within the Capital Programme for improvements to peoples' homes. This was one obvious area for invest-to save as it would enable people to remain in their homes for longer. The Chairman suggested that there was a need to take an holistic approach to the strategy for transformation.

In response to a question, the Interim Chief Executive highlighted that Councillors had a fundamental duty to deliver a balanced budget and this was enshrined in statute. It was therefore essential that Members and Officers worked together. Officers would put forward proposals to meet the level of savings required and Members would need to take decisions on the proposals based on Officer advice. There was a clear need to make progress in terms of identifying and delivering savings.

RESOLVED: That the Executive be recommended to:

- 1. Note and comment on the report.**
- 2. Agree that the relevant Chief Officer reports back to their respective PDS Committee/s on the progress of the Transforming Bromley Programme as a standing item.**
- 3. Note that the Transformation Programme is on the Corporate Risk Register and will be monitored in line with the Council's risk management procedures.**

**(16) REVIEW OF CORPORATE LEADERSHIP STRUCTURE
Report CSD19110**

The Committee considered a report setting out the key proposals following a review of the corporate leadership structure to ensure an appropriately robust and effective leadership and management structure was in place to deliver the transformation agenda for Bromley. The key reasons for the review of the corporate leadership structure were:-

- a) Identifying and addressing current and future business requirements to create a sustainable and fit-for-purpose leadership structure; and
- b) Reconfiguring complementary functions/services to improve organisational performance.

The Chairman welcomed the report and asked the Interim Chief Executive to also give consideration to evolving the Member structure to enable it to complement the new Officer structure. The Chairman also suggested that there should be adequate contingency to meet the Council's requirement to deliver services going forward.

In relation to leadership training and a leadership development programme, the Interim Chief Executive confirmed that work had begun on this with the corporate Leadership Team reviewing leadership qualities going forward. A training programme would be cascaded through the organisation.

In response to a question concerning the 'vacancy factor', the Interim Chief Executive explained that an alternative way of looking at it was the savings that could be made as a result of recruitment drag – i.e. the time a post was vacant after an employee left the Council and before a replacement was appointed.

A Member sought assurances that the recent improvement seen by Members in processes for procurement and commissioning would not fall away as a result of the changes to the organisational structure. The Interim Chief Executive confirmed that the recent improvements should be sustained. The Commissioning Team had early input into any reports and there was now added value in terms of the alignment between the procurement and legal teams. The Assistant Director: Governance and Contracts was chairman of the internal Procurement Board and therefore had early input into reports through this process.

RESOLVED: That:

- 1. The Executive be recommended to note and comment on the report.**
- 2. That the Leader be recommended to agree to the consequential name changes of officer titles for the scheme of Executive**

delegation to reflect the corporate leadership structure and recommends that Council agree the necessary consequential officer name changes for the Non-Executive scheme and descriptive text in the constitution.

- 3. Prior to finalising the 2020/2021 budget, the Executive ensure adequate contingency to meet the Council's core capacity requirements to deliver services and key transformation challenges.**

27 SCRUTINY OF THE RESOURCES, COMMISSIONING & CONTRACT MANAGEMENT PORTFOLIO HOLDER

The Portfolio Holder for Resources, Commissioning and Contract Management, Cllr Graham Arthur, addressed the Committee outlining activity across the Portfolio since the last update:

- A Finance Seminar for Members had been held on Monday 24th June and had provided useful information. Another seminar was scheduled for September and would focus on Pensions.
- The Budget forecasted a projected overspend but it was early in the financial year and management action was planned to address the overspend.
- Going forward the income received by the Council was projected to increase marginally. There now needed to be a focus on controlling growth areas such as Adult Social Care, Children's Social Care and Homelessness.
- Pensions were now moving into a position where commitments were fully funded and this had been helped by the gifting of the Mears Scheme to the Pension Fund.
- Mears 'Mark 2' would follow a different model and would not be gifted to the Pension fund.
- There needed to be a sharp focus on homelessness going forward.
- There were a number of graduates and apprentices employed across the Council. Two of the Council's Care Leavers who had secured apprenticeships were now being taken on as employees of Amey.
- Amey was regularly monitored and scrutinised by the Dep Rep Forum.
- Registrars had won Team of the Year at the recent Bromley Stars event. At the event there had been a special award for the Finance Team. Ron Shockness who had recently retired also received a Lifetime Achievement Award for his service to LB Bromley.
- Work was ongoing in terms of resident engagement.
- Consideration needed to be given to where the Council would find itself in 5-10 years' time and the impact that innovations such as electric vehicles and artificial intelligence would have across the Borough.

3 July 2019

**28 RISK MANAGEMENT
Report FSD19065**

The Committee considered the current Risk Registers for Chief Executive's, Finance, Human Resources, and Corporate Services.

The Chairman stated that in relation to the risk around the Transformation Programme it would be helpful for the Interim Chief Executive to set out 'Plan B' and mitigation on the Risk Register. The Interim Chief Executive agreed to take the comments back to his leadership meeting and provide an update for the next Risk Management report in October 2019.

A Member thanked the report writer for the helpful way in which the salient amendments made to the Chief Executive's, Human Resources and Corporate Risk Registers were presented in section 3.5 of the report.

RESOLVED: That the report be noted.

**29 CONTRACTS REGISTER AND CONTRACTS DATABASE
Report CEO18010**

The Committee considered a report presenting July 2019's Corporate Contracts Register for consideration. Members noted that the Contracts Register presented in Part 2 of the agenda included a commentary on each contract.

The Director of Finance agreed to arrange for an update on the Mortuary Contract to be provided following the meeting. The Chairman of the Public Protection and Enforcement PDS Committee suggested that the contract was progressing well and Officers had been working hard to get the best deal. A report would be presented to the PPE PDS Committee in September.

The Chairman noted that in relation to the Funeral Services contract, more work should be done to facilitate small funeral directors bidding for the contract or elements of the contract.

RESOLVED: That the report be noted.

**30 SECTION 106 AGREEMENTS: UPDATE
Report FSD19058**

The Committee considered a report which provided an update on Section 106 agreements. A Member suggested that there should be greater scrutiny of s.106 monies and it was noted that how s.106 money was spent was an issue for the ERC PDS Committee to scrutinise. There was a need to ensure that the s.106 money in the Borough was spent.

The Portfolio Holder for Resources, Commissioning and Contract Management agreed that there was a need for greater rigor and imagination around the use of s.106 money.

It was agreed that consideration should be given to establishing a Task and Finish Group to review use of s.106 money. Terms of Reference, Membership and Officer Support could be agreed at the Committee's meeting in September.

A Member noted that one issue with s.106 money was that it tended to inflate the costs of land resulting in modest developers being priced out of land they may develop.

RESOLVED: That the report be noted.

**31 TMF AUDIT REPORT RECOMMENDATION SPOT CHECKS
 Report DRR19/040**

The Audit Sub-Committee met on 4th June 2019 and considered the Audit report on Total Facilities Management. One of the recommendations had been accepted by management in principle, but without any action being proposed. Members expressed concern regarding this, and asked for the matter to be referred back to the ER&C PDS Committee for their attention and scrutiny.

The Head of Asset and Investment Management provided assurance that monitoring took place. There were approximately 400 reactive maintenance tasks per month and Officers were confident that these tasks were monitored through self-reporting. In addition to this, applications for payment submitted by Amey were scrutinised line by line. There were very few occasions when the same issue was submitted a number of times as a result of slightly differing descriptions of the same fault. However these were always picked up through scrutiny of the applications for payment. It was also possible for the client team to audit the raising of faults and the resources being put into fixing faults.

Responding to a question from the Chairman concerning repeat faults, the Head of Asset and Investment confirmed that the Client Team put a lot of effort into analysing trends. The majority of issues with repeat fault trends were the result of staff behaviours which had previously been discussed at Committee.

A Member who had attended the Audit Sub-Committee meeting confirmed that the Audit Team did not have a level of confidence about how the process worked and there were concerns that the system was not robust and relied too heavily on the meetings that took place with Amey on a Monday morning. The Head of Asset and Investment confirmed that the audit had focused on the process for monitoring. Amey operated a standard system for fault reporting and the internal checks that were in place were broadly in line with

3 July 2019

what would be expected. The Client Team had also put in place other measures for checking and whilst there was always a small risk that something could be double charged it was difficult to see what more could be done without adding further resource.

The Committee noted that it was a small Client Team (of 3 members of staff) that undertook some checks around the Civic Centre site. The Chairman indicated that this should have provided some assurance but it was suggested that it would be helpful to conduct more visible checks in the future.

A Member highlighted the significant amount of detailed scrutiny that the TFM Contract had been subjected to over the past year and suggested that this level of scrutiny should also be applied to contracts in other portfolios such as Adult Care and Health where there were similar serious concerns that required detailed consideration.

Noting that grounds of urgency had been applied in order to ensure that the issues were scrutinised at the earliest opportunity, the Chairman urged all PDS Committee to bring referrals from the Audit Committee forward straight away.

RESOLVED: That the report be noted.

32 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

The following summaries refer to matters involving exempt information

33 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES, COMMISSIONING AND CONTRACTS PORTFOLIO HOLDER REPORTS

The Committee considered the following reports on the Part 2 agenda where the Resources, Contracts and Commissioning Portfolio Holder was recommended to take a decision.

**a CONTRACT AWARD: CIVIC CENTRE PROGRAMME AND
OFFICE ACCOMMODATION PROPOSALS CONSULTANCY
SERVICES
Report DRR19/039**

The Committee considered a report providing details of the tenders received for the consultancy services for works to the Civic Centre and Central Depot. The report also made recommendations for the award of contract.

RESOLVED: That the Portfolio Holder be recommended to approve the recommendations outlined in the Part 2 (exempt from publication) report.

**34 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE
REPORTS**

The Committee considered the following reports on the Part 2 agenda for the meeting of the Executive on 10th July 2019:

(23) EXTENSION TO AGENCY CONTRACT

The Committee considered the report and supported the recommendations.

**35 SECTION 106 AGREEMENTS: UPDATE
Report FSD19058**

The Committee noted the Part 2 (exempt from publication) addendum to the update on Section 106 Agreements.

RESOLVED: That the Part 2 addendum be noted.

**36 PART 2 CONTRACTS REGISTER AND DATABASE
Report CE018011**

The Committee considered the Part 2 commentary on each contract on the Contracts Register.

The Meeting ended at 9.47 pm

Chairman